



CLIENT AGREEMENT

This Agreement is made between Cassie's Cardinals, LLC and its clients (hereinafter referred to as "Client") as follows:

- I. **Term and Payment.** Cassie's Cardinals, LLC will place an employee (hereinafter referred to as a "Cardinal") with client beginning on "insert date". Client will pay the rates as specified on the Cassie's Cardinals [service page](#) per hr/day/week for the services of a Cardinal as requested.

Monthly Membership Fee: \$25

(Travel day/rate apply if using a sitter for a minimum of 24 hours. All rates apply. Families are responsible for sitter's travel, room and board expenses.)

Client agrees to pay weekly for services rendered. In addition to the weekly payment, Client also agrees to pay overtime (over 40 hours per week) at a rate of two times the above-stated-rate, to pay travel expenses of 60 cents per mile for any transportation using a Cardinal's motor vehicle, and to reimburse any out of pocket expenses incurred by a Cardinal. Cassie's Cardinals, LLC will routinely invoice Client for these additional items, which will be promptly paid by Client.

- II. **Termination.** The Parties agree to give each other a minimum of two weeks notice of cancellation of this Agreement with the exception that Cassie's Cardinals, LLC may terminate immediately without any advanced notice for the failure of Client to promptly pay any balance due.
- III. **Scheduling and Non-circumvention.** All scheduling of a Cardinal must occur through the main office and not with the Cardinal directly. Client also understands and agrees that Cassie's Cardinals, LLC has incurred considerable time and expense in recruiting, training and retaining qualified individuals to serve in the role of a Cardinal and will not otherwise retain the services of a Cardinal without the express written consent of Cassie's Cardinals, LLC. In the event that a Client does wish to directly hire a Cardinal within a two-year period from the date of the Cardinal's last

work for Client, Client agrees to pay Cassie's Cardinals, LLC a recruitment fee in the amount of \$2,500.00 as compensation for its expenses.

In the event that Cassie's Cardinals, LLC is required to take legal action to enforce this provision, Client agrees to pay Cassie's Cardinals, LLC for its attorney's fees and all costs incurred as a result.

- IV. **Vacations and cancellations.** For weekly placements and bookings, if Client has scheduled a vacation or otherwise cancels a scheduled visit from a Cardinal or portion thereof, Client agrees to pay for the entire time that the Cardinal was scheduled. Client agrees that this is essential in order to ensure continuity of a Cardinal's placement with the Client unless a two week notice is given. If this is an additional booking outside of a placement, there will be a \$45 cancellation fee applied.